

SCHOOL ADMISSION APPEAL TIMETABLE 2024

Appeals for normal round of admissions	
Date of allocation of places	16 th April 2024
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	17 th May 2024
Appeals will be heard by	12 th July 2024
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	28 th June 2024
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days this if not possible.
Decision letters sent to appellant	Normally within five school days

Appeals for Sixth Form – appeals may be made by the student and/or the parent/carer	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	[insert number of days - at least 20 school days] from the date of notification that the application was unsuccessful
Appeals will be heard by	[insert date – within 30 school days of the appeal being lodged]
Notice of appeal hearing	At least 10 school days before the appeal hearing date
Deadline for governing body to submit evidence for the appeal	[Insert deadline - At least 10 school days before the appeal hearing]
Deadline for sending appeal papers to all parties	No later than 10 school days before the appeal hearing
Deadline for appellant to submit additional evidence	[Insert deadline eg five] school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard by	At the same time as previously scheduled appeals if possible or within 30 school days if this is not possible.
Decision letters sent to appellant	Normally within five school days

Appeals for in-year admissions	
Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)	At least 20 school days from the date of notification that the application was unsuccessful
Appeals will be heard	Within 30 school days of the appeal being lodged
Notice of appeal hearing	At least 10 school days notice
Deadline for governing body to submit evidence for the appeal	At least 10 school days before the appeal hearing
Deadline for sending appeal papers to all	No later than 10 school days before the

parties	appeal hearing
Deadline for appellant to submit additional evidence	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
Late applications for appeals will be heard	At the same time as previously scheduled appeals if possible or within 30 school days if not.
Decision letters sent to appellant	Normally within five school days